

**HARBOUR WATERWAY
SPECIAL DISTRICT
Agenda**

Tuesday
March 12, 2024
6:00 pm

Watson Realty
2490 Monument Road
Jacksonville, FL. 32225

- #
- I. Introduction**
 - a. Call to Order
 - b. Roll Call / Quorum

 - II. Administrative**
 - a. Approval of Minutes
 - i. Minutes from February 13, 2024*

 - III. District Business**
 - a. Reed Island Spoil Site
 - i. Reed Island Nature Park*
 - ii. RIM Amendment #3*
 - b. Spoil Site Disposal Activity
 - i. Queens Harbour & Fernandina Beach Marina*
 - c. Marina – Next Steps:
 - i. Replace electrical service panel & upgrade security*
 - ii. Replace bulkhead, replace fixed dock, Marina Gate, and boat ramp extension*
 - d. Southern Bulkhead Replacement – live wall (Marl & Limestone – Fincantieri) or bulkhead 1,500 linear feet
 - e. Powerline Dredging Project – up to 40,000 cubic yards
 - i. Pre-Dredge Survey*
 - f. Waterway Rules & Regulations
 - i. Dock Approvals*
 - ii. Bulkhead at the end of Portside Drive*

 - IV. Financial**
 - a. Annual Budget FY 2024-25, Resolution 2024-01
 - b. 2023 Tax Collections
 - c. Approval to disburse funds

 - V. District Schedule**
 - i. Next Scheduled Board Meeting – April 09, 2024*

 - VI. Other Business**
 - a. Legal and Compliance Issues

 - VII. Comments and Questions from Audience**

 - VIII. Adjournment of HWSD Meeting**

HARBOUR WATERWAY SPECIAL DISTRICT

Meeting Minutes

Tuesday, March 12, 2024

I. Introduction

The Harbour Waterway Special District (HSWD) meeting of the Board of supervisors was held on March 12, 2024. The meeting was called to order at 6:00 pm. In attendance were Rick Fornos, Bob Birtalan, Wally Lovely, Mike Brande, and District Manager Stanley Pipes. It was noted that there was a quorum present. Harbour Waterway attorney Wayne Flowers was present. Caroline Birtalan was present as recording secretary.

II. Administrative

Approval of minutes from February 13, 2023 – A Motion was made to approve the meeting minutes; Motion Carried.

III. District Business

Reed Island Nature Park- After discussion, a motion was made to approve the Reed Island Park bulkhead project, Resolution 2024-04; Motion Carried.

RIM Amendment #3- The Third Amendment to the Reed Island Dredge material disposal license agreement has been fully executed.

Spoil Site Disposal Activity- Queens Harbour and Fernandina Beach Marina are scheduled for dredging and will dispose approximately 20,000 cubic yards of material.

HWSD Marina- After review and discussion, A motion was made to approve both Marina renovation projects, Resolution 2024-02 and Resolution 2024-03; both motions carried.

Southern Bulkhead- From the powerlines to the first house, the existing bulkhead needs to be repaired to prevent material from flowing from Mill Cove into the canal system. Several alternatives are being reviewed.

Powerline Dredging Project- An estimated 40,000 cubic yards need to be dredged underneath the powerlines to the tee.

Waterway rules and regulations- Nothing to Report.

IV. Financial

Annual Budget FY 2024-25- After review a motion was made to approve resolution 2024-01; Motion Carried.

2023 Gross Tax collection- 92.98% or \$207,803.15 of the 2023 Non-Ad Valorem Assessment has been collected and 7.02% or \$15,696.85 is remaining to be collected.

Approval to disburse funds- A motion was made to approve the disbursements for admin services, district manager billing, Truist payment and fees, legal services, payroll and withholding tax, landscape Services, Purchase of tree spade (up to \$38,500), Marina security System, JEA Billing, Reed Island Park Signs, Treespade attachment for the Bobcat T770, and QuickBooks renewal totaling \$65,256.18.; Motion Carried.

Total available funds in the HWSD general fund as of February 29, 2024 after cleared disbursements is \$ 2,951,558.44. Total Projected Available funds after FY Operating Expenses and Project expenses as of June 30, 2024 is \$2,023,713.06.

V. District Schedule

Next scheduled Board Meeting- The next meeting is scheduled for April 9, 2024.

VI. Other Business

VII. Adjournment

There were no comments or questions from the public. The meeting was adjourned at 6:42 PM.

Respectfully Submitted,



Caroline Birtalan
Recording Secretary



Robert P. Birtalan
Secretary / Treasurer

**HARBOUR WATERWAY SPECIAL DISTRICT
RESOLUTION 2024-01**

A RESOLUTION REQUESTING THE CITY COUNCIL OF JACKSONVILLE TO APPROVE THE ANNUAL BUDGET OF THE HARBOUR WATERWAY SPECIAL DISTRICT FOR THE FISCAL YEAR; PROVIDING AN EFFECTIVE DATE OF MARCH 31, 2024.

WHEREAS, the Harbour Waterway Special District (the "District") was established per City of Jacksonville Ordinance 2010-725 E and Section 189.02, Florida Statutes; a dependent special district for the purpose of maintaining the system of canals located in the Harbour, Harbour North, Harbour Cay, and Harbour Island neighborhoods; and

WHEREAS, the Board is required to annually submit its budget to the City of Jacksonville for final approval or rejections pursuant to Section 2(6) of Chapter 86-392; and

WHEREAS, the Board of District Supervisors (the "Board"), the governing body of the District, has reviewed and approved the budget attached as Exhibit "A" to this Resolution for the 2024 - 2025 fiscal year.


NOW THEREFORE BE IT RESOVED by the Board of the District as follows:

Section 1. The Board hereby approves the FY 2024 - 2025 District Budget attached as Exhibit "A" to this Resolution for submission to the Jacksonville City Council.


Section 2. Effective Date. This Resolution shall become effective on March 31, 2024.

DULY ADOPTED AND APPROVED this 12th day of March, 2024, by the Board of the District.

BOARD OF SUPERVISORS FOR THE
HARBOUR WATERWAY SPECIAL DISTRICT


Wallace Lovely
Board Chair

Attest:



Robert P. Birtalan
Board Secretary

HARBOUR WATERWAY SPECIAL DISTRICT
Dependent Special District

11554 Starboard Drive, Jacksonville, Florida 32225-1015

March 31, 2024

Director / Council Secretary
Margaret M. "Peggy" Sidman
117 W. Duval Street, Suite 425
Jacksonville, FL. 32202

Office of the Council Auditor
Kim Taylor
117 West Duval Street, Suite 200
Jacksonville, FL. 32202

Re: Harbour Waterway Special District Proposed Budget for Fiscal Year July 1,
2024 to June 30, 2025

Dear Ms. Sidman and Ms. Taylor:

In accordance with Ordinance 2010 – 725 E, please find enclosed the District's proposed budget for Fiscal Year 2024 / 2025 for purposes of disclosure and information only. Should you have any questions regarding the enclosed, please contact Stanley Pipes at (904) 642-0097.

Sincerely,



Robert P. Birtalan
Supervisor and Secretary/Treasurer

Enclosures

**HARBOUR WATERWAY SPECIAL DISTRICT
Dependent Special District**

**Proposed Budget
Fiscal Year 2024 / 2025**

March 31, 2024

HARBOUR WATERWAY SPECIAL DISTRICT
FISCAL YEAR 2024 - 2025 BUDGET
CASH FLOW ANALYSIS

31-Mar-24

DESCRIPTION	ACTUAL FY 2022/23	ACTUAL + 4th QTR EST. FY 2023/24	PROPOSED FY 2024/25 BUDGET	VARIANCE
OPERATING REVENUES				
Carry Forward Surplus	\$ 2,965,438	\$ 2,967,557	\$ 2,100,306	\$ (867,251)
Net Assessments	\$ 212,689	\$ 208,492	\$ 209,500	\$ 1,008
- Tax Rebate - 50% refund on non-Ad Valorem Assessment	\$ (108,750)	\$ (105,000)	\$ (105,000)	\$ -
Spoil Site Disposal Fees	\$ 197,917	\$ -	\$ -	\$ -
Boat Slip License Fees	\$ 6,000	\$ 6,825	\$ 6,825	\$ -
Interest Income	\$ -	\$ 44,557	\$ 96,000	\$ 51,443
Misc Income - Refund of Legal Fees; refund of taxes	\$ 373	\$ 1,189	\$ -	\$ (1,189)
Total Revenues	\$ 3,273,667	\$ 3,123,620	\$ 2,307,631	\$ (815,990)
EXPENDITURES				
Professional Services				
Personnel Services includes temp labor	\$ 64,978	\$ 55,682	\$ 61,000	\$ 5,318
Federal Taxes; FICA; Unemployment Insurance	\$ 23,936	\$ 20,324	\$ 16,791	\$ (3,533)
Legal Services	\$ 13,182	\$ 16,924	\$ 14,400	\$ (2,524)
Administrative Services	\$ 2,250	\$ 1,800	\$ 1,800	\$ -
Accounting & Audit Services	\$ 8,470	\$ 6,900	\$ 7,650	\$ 750
Administrative				
Office Supplies & Postage	\$ 84	\$ 612	\$ 900	\$ 288
Rental - Meeting Room	\$ 300	\$ -	\$ -	\$ -
Communication Services - Web Hosting	\$ 255	\$ 286	\$ 286	\$ -
Legal & Promotional Advertising	\$ 208	\$ 200	\$ 200	\$ -
Other Administrative Expenses	\$ 2,243	\$ 887	\$ 926	\$ 39
Insurance - General Liability & Pollution	\$ 35,350	\$ 10,137	\$ 10,750	\$ 613
Publications and Memberships	\$ 925	\$ 2,175	\$ 2,175	\$ -
Property Taxes - Parcel 160259	\$ 14	\$ 5	\$ 5	\$ -
Interest Expense on Revenue Notes (See Note 2)	\$ 13,220	\$ 11,252	\$ 9,195	\$ (2,057)
Revenue Note Principal Payments	\$ 43,738	\$ 45,707	\$ 47,764	\$ 2,057
Total Professional & Administrative Expenditures	\$ 209,155	\$ 172,892	\$ 173,843	\$ 951
Canal Maintenance & Dredging Operations				
Dredging / Marine Contractor	\$ -	\$ -	\$ -	\$ -
Repair Bulkhead - COJ/JEA & Mill Cove Channel	\$ -	\$ -	\$ -	\$ -
Marine Surveyor	\$ -	\$ 18,340	\$ -	\$ (18,340)
Dredging Permits	\$ -	\$ -	\$ -	\$ -
Spoil Site Development Expenses	\$ 9,095	\$ 11,302	\$ 12,000	\$ 698
Reed Island Park & Recreation Development	\$ 1,848	\$ 334,344	\$ 77,500	\$ (256,844)
Navigational Aids & Markers	\$ 500	\$ -	\$ -	\$ -
Marine Engineering Consultant	\$ -	\$ -	\$ -	\$ -
Total Canal Maintenance & Dredging Operations	\$ 11,443	\$ 363,986	\$ 89,500	\$ (274,486)
Capital Expenditures				
Purchase Office Equipment - PC	\$ 6,179	\$ -	\$ -	\$ -
Purchase equipment as required	\$ -	\$ 84,503	\$ -	\$ (84,503)
Renovate Marina within the District	\$ 35,252	\$ 392,934	\$ 9,000	\$ (383,934)
Purchase parcels adjacent to HWSD	\$ 11,876	\$ -	\$ 25,000	\$ 25,000
Purchase Boat Slip License(s)	\$ 24,000	\$ -	\$ -	\$ -
Purchase Tax Certificates	\$ 8,205	\$ 9,000	\$ 7,500	\$ (1,500)
Total Capital Expenditures	\$ 85,512	\$ 486,437	\$ 41,500	\$ (444,937)
TOTAL EXPENDITURES	\$ 306,110	\$ 1,023,315	\$ 304,843	\$ (718,472)
EXCESS REVENUES / (EXPENDITURES)	\$ 2,967,557	\$ 2,100,306	\$ 2,002,788	\$ (97,518)

NOTES:

	2022 / 2023 Projected	2023 / 2024 Projected	2024 / 2025 Projected
1 Non Ad-Valorem Assessment			
Residential Parcels			
Parcels adjacent to Waterway	108 \$ 216,000	\$ 216,000	\$ 216,000
Easements	7 \$ 5,000	\$ 5,000	\$ 5,000
Other Parcels	14 \$ 5,000	\$ 5,000	\$ 5,000
Marina	1 \$ 4,000	\$ -	\$ -
TOTAL GROSS ASSESSMENTS	130 \$ 230,000	\$ 226,000	\$ 226,000
Less Early Payment Discount (avg 3.88%)	\$ (8,924)	\$ (8,814)	\$ (8,769)
Less PA and TC Discount (3.5%)	\$ (7,738)	\$ (7,602)	\$ (7,603)
Less Provision for Parcels in Default	\$ -	\$ -	\$ -
TOTAL NET NON AD-VALOREM ASSESSMENTS	\$ 213,338	\$ 209,584	\$ 209,628

2 Series 2018 Note is \$450,000 at 4.50% on a ten year term

3 Actual expenses and revenue thru March 31, 2023,
 April thru June expenses are forecasted.

**HARBOUR WATERWAY SPECIAL DISTRICT
AMORTIZATION SCHEDULE
REVENUE NOTE SERIES 2018**

TAXABLE OPTION:

Principal Balance **\$ 450,000.00**
 Issue Date 4/18/2018
 Annual Rate 4.500%
 Number of Payments 10
 Prepayment penalty 1.0%

	PAYMENT DUE DATE	ACCRUED INTEREST	PAID PRINCIPAL	LOAN PAYMENT	OUTSTANDING BALANCE	PERIODS REMAINING	PREPAYMENT CALCULATIONS	LOAN PAYOFF
1	1-May-19	(20,981.25)	(35,977.65)	(56,958.90)	414,022.35	10	4,709.81	475,691.06
2	1-May-20	(18,631.01)	(38,327.90)	(56,958.91)	375,694.45	9	4,326.53	436,979.89
3	1-May-21	(16,906.25)	(40,052.65)	(56,958.90)	335,641.80	8	3,926.01	396,526.70
4	1-May-22	(15,103.88)	(41,855.02)	(56,958.90)	293,786.78	7	3,507.46	354,253.13
5	1-May-23	(13,220.41)	(43,738.49)	(56,958.90)	250,048.28	6	3,070.07	310,077.25
6	1-May-24	(11,252.17)	(45,706.73)	(56,958.90)	204,341.55	5	2,613.00	263,913.46
7	1-May-25	(9,195.37)	(47,763.54)	(56,958.91)	156,578.01	4	2,135.37	215,672.29
8	1-May-26	(7,046.01)	(49,912.89)	(56,958.90)	106,665.12	3	1,636.24	165,260.27
9	1-May-27	(4,799.93)	(52,158.98)	(56,958.91)	54,506.15	2	1,114.65	112,579.71
10	1-May-28	(2,452.78)	(54,506.14)	(56,958.92)	0.00	1	-	56,958.92
		(119,589.05)	(450,000.00)	(569,589.05)				

**HARBOUR WATERWAY SPECIAL DISTRICT
BUDGET SUPPLEMENT
FISCAL YEAR 2024 / 2025**

REVENUES

325.200 Special Assessments

The District will continue to levy a non-ad valorem assessment in the gross amount of \$226,000 on all taxable parcels within the District to fund General Operating Expenditures. From the Gross Amount of the non-ad valorem assessment the following amounts are deducted: (1) Duval County offers an early payment discount which averaged 3.88% for FY 2024 / 2025; (2) The Duval County Tax Collector and Property Assessor charges a fee for services rendered in the amount of 2.0% and 1.5%, respectively. In 2020, HWSD added 16 parcels to the District of which at least 12 parcels will be assessed going forward.

As a result of the sale of excess capacity in the HWSD Spoil Site, the District refunded 50% of the non-ad valorem assessment from 2021 and 2023. The tax rebate program will continue as long as District continues to collect spoil site disposal fees in excess of the District's long-term needs.

362.000 Spoil Site Disposal Fees

HWSD offers disposal of dredge material in the HWSD spoil site to prospective special districts and homeowner associations in Duval County. HWSD sold 482,000 cubic yards of spoil material disposal to a local dredging contractor to service a number of their clients including Queens Harbour, Marsh Landing, Tarpon Cove Special District, St. Johns Landing Estates, and others. In addition, HWSD has signed a license agreement with Isle of Palms Special District in Duval County to deposit up to 300,000 cubic yards in the HWSD spoil site over the next fifteen years.

203.000 Revenue Notes

The District issued a Series 2018 Revenue Note totaling \$450,000 to refinance the outstanding balance of \$143,000 plus accrued interest on the Series 2012 & 2013 Revenue Notes to provide funds for projects. The Series 2018 Revenue Note was purchased by BB&T with a 10 year term at a 4.5% interest rate. The District used the surplus funds totaling \$305,085 to purchase approximately 44 acres of property from the City of Jacksonville to be used as a spoil site for dredging projects, perform maintenance on the spoil site, conduct dredging operations, and perform repairs to bulkheads owned by the District as required.

361.100 Interest Income

Excess Funds will be held in a non-interest bearing checking account at Truist Financial Corporation, "Truist", or invested with the Florida State Board of Administration.

Carry Forward Surplus

Excess Funds from prior years. The Carry Forward Surplus from FY 2023 / 2024 is projected to be \$2,100,306.

EXPENDITURES

PROFESSIONAL:

537.10 Personnel Services

The District employs a part time District Manager to run the day to day operations, manage the spoil site, manage Reed Island Park, operate and maintain a small marina, and manage eco restorations as required. Depending on the project, the District anticipates hiring part time employees for specific projects as needed.

537.311 Legal Services

The District's legal counsel, Wayne E. Flowers, will provide general legal services to the District, including attendance of monthly meetings, review of agreements, contracts, and resolutions.

537.312 Administrative Services

Other Administrative Expenses include fees charged to the HWSD to record, document, and publish all Board of Supervisor meetings and public hearings held by the District.

537.32 Accounting and Audit Services

The District is required by Florida Statutes to conduct an independent audit of its financial records by an Independent Certified Public Accounting Firm. The District has contracted with John Howard & Company, CPA to conduct the annual financial audit.

ADMINISTRATIVE:

537.41 Communication Services

Communication Services include fees required to host, develop, and maintain the HWSD.org website which provides online access to the District's official documents, including meeting minutes, agendas, reports, resolutions, etc.

537.42 Postage & Freight Services

Postage includes mailing of notices to the District, overnight deliveries, correspondence, etc.

537.44 Rentals and Leases

Rentals are fees associated with renting public meeting rooms to hold public hearings, committee meetings, and general meetings as required by the District.

537.45 Insurance – General Liability & Workman's Comp

The District's General Liability, Public Officials Errors and Omission Liability Insurance policy is with Florida Municipal Insurance Trust (FMIT) a service provided by the Florida League of Cities, Inc. Workman's Comp Insurance is also with FMIT. In addition, Evanston Insurance Company provides pollution/site environmental insurance for the spoil site.

537.47 Printing and Binding

Printing and Binding include fees to print and bind the District's official documents, including meeting minutes, agendas, reports, resolutions, contracts, etc.

537.48 Promotional & Legal Advertising

The District is required to advertise monthly Board of Supervisor Meetings, public hearings, and any services required to be advertised for public bidding, i.e. dredging contracts and other advertising that may be required in a newspaper of general circulation.

537.49 Other Current Charges

This item includes any expenses not included in other categories including Bank Fees & Charges

537.51 Office Supplies

This item includes any supplies required during the fiscal year, i.e. paper, file folders, labels, etc.

537.54 Publications & Memberships

Other Expenses include membership fees, dues and registrations for government agencies, i.e. Florida Department of Economic Development.

537.72 Debt Service Interest Expense

Interest charges on the Revenue Notes is based on the projected maximum outstanding balance for FY 2024 / 2025 equal to \$204,341. For FY 2024 / 2025, the annual accrued interest is equal to \$9,195.37.

203.900 Revenue Notes & Loans Payable

Principal Payments on the 2018 revenue note is on a (10) ten year term. Refer to the Amortization Schedule for payment schedule.

CANAL MAINTENANCE, DREDGING OPERATIONS, MARINA, AND REED ISLAND PARK:

537.301 Dredging / Marine Contractor

The HWSD 2019 Dredging Project began on September 25, 2019 and was completed on January 31, 2020. The District plans to perform a maintenance dredging project in 2024. The District has plans to perform maintenance on the existing 1,500 feet bulkhead structure at the mouth of the canal system as required.

537.302 Marine Surveyor

The District contracts with marine surveyors to determine the amount of silting occurring in the canal system and approach channels.

537.303 Dredging Permits

In order to perform dredging operations, the District is required to secure permits from the U.S. Army Corp of Engineers and the Florida Department of Environmental Protections.

537.304 Spoil Site Expenses

During dredging operations, silt is removed from the channel bottom and pumped to an upland spoil site. Expenses to deposit the spoil, to perform maintenance on the spoil site, and expenses to acquire an upland spoil site are included in this item.

537.305 Navigational Aids & Markers

The HWSD maintains channel markers along our approach channel to mark the dredged channel for boaters.

537.306 Dredging / Marine Engineering Consultant

The District utilizes consultants to advise the Board on spoil site construction, dredging services, dredging technology, and marine construction for bulkheads and breakwaters.

537.307 HWSD Marina

The District owns and operates a Marina on the HWSD waterway, which will undergo renovations over the next year. The renovations will include a new bulkhead, upgraded security, new floating and fixed docks, and extending the boat ramp.

537.308 Reed Island Park

The District owns and operates a public 82-acre primitive nature park on the St. Johns River, which will undergo renovations over the next year. The renovations will include a new bulkhead, new floating and fixed docks, and picnic pavilions.

HARBOUR WATERWAY SPECIAL DISTRICT

2023 NON-AD VALOREM ASSESSMENT - DISTRIBUTION REPORT

2/29/2024

DATE	GROSS TAX	EARLY PAYMENT DISCOUNT	NET TAX	TC FEE	PA FEE	DISTRIBUTION
<u>OCTOBER</u>						
01 - 31	6,106.29	(270.58)	5,835.71	(116.71)	(87.54)	5,631.46
<u>NOVEMBER</u>						
01 - 7	6,000.00	(240.00)	5,760.00	(115.20)	(86.40)	5,558.40
08 - 14	10,000.00	(400.00)	9,600.00	(192.00)	(144.00)	9,264.00
15 - 21	31,750.00	(1,270.00)	30,480.00	(609.60)	(457.20)	29,413.20
22 - 27	97,250.00	(3,890.00)	93,360.00	(1,867.20)	(1,400.40)	90,092.40
28 - 30	29,000.00	(1,160.00)	27,840.00	(556.80)	(417.60)	26,865.60
<u>DECEMBER</u>						
1 - 12	11,062.38	(371.88)	10,690.50	(213.81)	(160.36)	10,316.33
13 - 18	4,000.00	(120.00)	3,880.00	(77.60)	(58.20)	3,744.20
19 - 31	6,000.00	(180.00)	5,820.00	(116.40)	(87.30)	5,616.30
<u>JANUARY</u>						
1 - 16	134.48	(4.04)	130.44	(2.61)	(1.95)	125.88
17 - 31	2,500.00	(50.00)	2,450.00	(49.00)	(36.75)	2,364.25
<u>February</u>						
1 - 28	4,000.00	(40.00)	3,960.00	(79.20)	(59.40)	3,821.40
<u>March</u>						
1 - 13		-	-	-	-	-
14 - 31		-	-	-	-	-
<u>April</u>						
1 - 15			-	-	-	-
16 - 30			-	-	-	-
<u>May</u>						
1 - 31						
<u>June</u>						
1 - 30			-	-	-	-
<u>July - August</u>						
1 - 31						
<u>September</u>						
1 - 30						
<i>Unpaid Assessments</i>						
	15,696.85					
TOTAL DISTRIBUTIONS	207,803.15	(7,996.50)	199,806.65	(3,996.13)	(2,997.09)	\$ 192,813.43
% Collected	93.0%	-3.85%		(0.020)	(0.015)	92.79%
TOTAL TAX BILLED	223,500.00					

HARBOUR WATERWAY SPECIAL DISTRICT

Motion to Disburse Funds:

Tuesday, March 12, 2024

Date	Num	Description	Memo	Amount
CURRENT ASSETS				
1/31/2024		TRUIST CHECKING ACCOUNT	BEGINNING BALANCE	\$ 2,953,435.56
		TAX DEPOSITS	February 1 - 29	2,364.25
		INTEREST INCOME	February	7,068.81
TOTAL GENERAL FUND BALANCE				\$ 2,962,868.62
CLEARED DISBURSEMENTS				
2/12/2024	Trans	Truist Credit Card	Payment - Billing Cycle Date	(330.24)
2/15/2024	2147	Caroline Birtalan	Administrative Services (January 9)	(150.00)
2/14/2024	2150	Wayne Flowers	Legal Services up to: (January Billing)	(550.00)
2/4/2024	Debit	Stanley Pipes	District Manager up to 48.50 hrs. - (January Billing)	(3,993.98)
2/15/2024	Debit	Truist Bank	Truist Merchant Services - Fees	(60.90)
2/6/2024	Debit	USA IRS - Tax Payment	Payroll & Withholding Taxes - December	(1,272.98)
2/15/2024	Epay	JEA - Marina	Monthly Bill - (11/23/2023)	(100.08)
2/21/2024	Debit	Truist Bank	Wire Transfer Fees	(98.00)
2/28/2024	2148	James Doherty	Landscape Service - Marina, Marsh, & Entrance (January)	(270.00)
2/2/2024	2149	QuickAttach	Rock Haul Bucket with Grapple	(4,484.00)
Ongoing		2022 Tax Rebate Program	Rebate Checks	-
DISBURSEMENTS - SubTotal				(11,310.18)
2/29/2024		TRUIST CHECKING ACCOUNT	TOTAL GENERAL FUND ENDING BALANCE	\$ 2,951,558.44
OUTSTANDING DISBURSEMENTS / DEPOSITS				
	Debit	Stanley Pipes	District Manager up to 46.50 hrs. - (February Billing)	(4,650.00)
	Deposit	MARINA BOAT SLIP LICENSE FEES	Five of Five Slips have paid	2,730.00
		Bobcat of Jacksonville	Purchase of Bobcat T770 with trade-in of the T66 - up to:	(46,003.39)
		Top Dog Marine	Initial payments for Marina, Boat Ramp & Reed Island Renovation	(63,365.40)
Ongoing	Debit	2022 non-Ad Valorem Rebate Program	Rebate 50% of the 2022 non- Ad Valorem assessment	(3,500.00)
SubTotal				(114,788.79)
TOTAL GENERAL FUND BALANCE - after Outstanding Items				\$ 2,836,769.65
REQUESTED DISBURSEMENTS				
3/12/2024	2153	Caroline Birtalan	Administrative Services (February 13)	(150.00)
3/12/2024	Debit	Stanley Pipes	District Manager up to 60.00 hrs. - (February Billing)	(6,000.00)
3/12/2024	Debit	Truist Bank	Truist Merchant Services - Fees	(60.90)
3/12/2024	2155	Wayne E. Flowers	Legal Services up to: (February Billing)	(1,045.00)
3/12/2024	Trans	Truist Credit Card	Payment - Billing Cycle Date 02-10-2024	(5.50)
3/12/2024	Debit	USA IRS - Tax Payment	Payroll & Withholding Taxes - January	(1,227.04)
3/12/2024	2154	James Doherty	Landscape Service - Marina, Marsh, & Entrance (February)	(270.00)
3/12/2024		Bobcat of Jacksonville	Purchase of Treespace - up to:	(38,500.00)
3/12/2024	Epay	JEA - Marina	Monthly Bill - (02/26/2024)	(75.74)
4/1/2024		Buchanan Signs	Reed Island Park Signs - up to \$1000	(1,000.00)
4/4/2024	Debit	Intuit - Quickbooks	Annual Renewal of Subscription	(1,922.00)
4/5/2024		Reolink Camera System or equivalent	Security Camera System - Marina & Spoil Site up to:	(15,000.00)
SubTotal				(65,256.18)
TOTAL AVAILABLE FUNDS AFTER REQUESTED DISBURSEMENTS				\$ 2,771,513.47
CURRENT PROJECT EXPENSES				
3/30/2024	1	Marina Development Project	(1) Replace electrical service; (2) Replace bulkhead; (3) Extend Boat Ramp; (4) Marina Gate & Control system	(352,859.50)
3/31/2024	2	Powerline Dredging Project	Remove up to 40,000 cubic yards from powerlines to the first house	
6/30/2024	3	Reed Island Park	Develop Dock & Bulkheads	(325,000.00)
TOTAL PLANNED PROJECTS:				\$ (677,859.50)
FORECAST NET REVENUE FROM 2023 ASSESSMENT				\$ 16,627.99
2023 Assessment Collected		\$	188,992	
BUDGETED OPERATING EXPENSES - April 1, 2024 thru June 30, 2024				(29,610.00)
2018 REVENUE NOTE - DEBT SERVICE				
5/1/2024		Interest Payment	Series 2018 Revenue Note	(11,252.17)
5/1/2024		Principal Payment	Series 2018 Revenue Note	(45,706.73)
OPERATING EXPENSES & DEBT SERVICE EXPENSE:				\$ (86,568.90)
TOTAL HWSO PROJECTED DISPOSABLE FUNDS				
TOTAL PROJECTED AVAILABLE FUNDS after FY Operating & Project Expenses				\$ 2,023,713.06

HARBOUR WATERWAY SPECIAL DISTRICT

CREDIT CARD TRANSACTIONS - STANLEY PIPES

Tuesday, March 12, 2024

Date	Description	Memo	Government	Reed Island	Total Amount	Outstanding Balance
POSTED TRANSACTIONS						
1/9/2024	STATEMENT CYCLE DATE	CREDIT CARD STMT BALANCE			\$ (68.41)	\$ (68.41)
1/16/2024	Truist Checking Account	Credit Card Payment	68.41	-	68.41	-
1/17/2024	USPS	Mail Annual Audit to Auditor General	(2.79)		(2.79)	(2.79)
1/25/2024	Clark Equipment	Annual Renewal fee for monitoring Bobcat	(200.00)		(200.00)	(202.79)
1/28/2024	IONOS	Website Email	(2.50)		(2.50)	(205.29)
1/30/2024	Bobcat of Jacksonville	Replacement mower blades	(124.95)		(124.95)	(330.24)
2/9/2024	STATEMENT CYCLE DATE	CREDIT CARD STMT BALANCE			\$ (330.24)	\$ (330.24)
2/10/2024	Truist Checking Account	Credit Card Payment	330.24	-	330.24	-
3/12/2024		OUTSTANDING BALANCE				\$ -